

# **Manitou Incline Task Force**

## **ROLES and EXPECTATIONS**

### **Purpose**

The Manitou Incline Task Force has been established to steer a development and management plan that can be used to guide cooperative efforts to open the Manitou Incline for public recreation. The Task Force is charged with recommending preferred alternatives for site improvements, natural resource management, parking management, recreational uses, maintenance, and marketing at the Incline. The recommendations will form the basis of a plan that will be presented to the Manitou Springs and Colorado Springs City Councils for final adoption and/or other policy decisions regarding future use at the Incline.

### **Roles**

The planning group will consist of Task Force Members, Manitou Springs and Colorado Springs City Staff, and hired consultants. The planning group will seek public input through public meetings and surveys. The goals of the public process are to 1) identify critical issues, 2) listen, consider, and incorporate all relevant interests, and 3) develop a plan based on broad public agreement.

#### *Task Force Members*

- Identify issues and stakeholders
- Review scope of services for planning
- Review public input
- Conduct independent research
- Evaluate alternatives
- Recommend preferred alternatives
- Report back to groups

#### *Staff*

- Prepare materials
- Hire and manage consultants
- Schedule and facilitate Task Force meetings
- Communicate with elected officials and City advisory boards as required

#### *Consultants*

- Complete required studies and analyses
- Facilitate public meetings
- Propose alternatives; recommend preferred alternatives
- Prepare at least one draft planning document including maps, graphics, supporting documents and data for review by Task Force and appropriate advisory groups

- Prepare a final planning document

## **Expectations**

- Staff will provide Task Force members with meeting materials one week prior to the meeting.
- Task Force members will strive to review meeting materials prior to the meeting and to come to each meeting prepared to discuss issues. The planning process is on a tight timeline, and Task Force members will respect deadlines for independent research and review.
- All voices are equal in this process. Individual Task Force members and the collective group will be fair and respectful of the public, staff, and each other. Members will avoid personal attacks or accusations and talking while others are speaking.
- Committee members will respect the limitations of their individual and collective authority. The role of the committee is to advise City Councils and staff.
- Members will strive to appreciate differences in approach and point of view, whether from each other, the community, City Councils, or staff.
- Each member will participate in the group's discussions and work assignments, without dominating the discussion or activity of the Task Force.
- Staff will ensure that all members have a fair, balanced and respectful opportunity to share their knowledge and perspectives.
- The Task Force will attempt to reach consensus on issues. If consensus is not possible, strong differing opinions will be recorded and acknowledged in the final report to the City Council.